

Audit and Governance Committee

Agenda

Date: Thursday, 30th June, 2011
Time: 2.00 pm
Venue: Committee Suite 1,2 & 3, Westfields, Middlewich Road,
Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relevant to the work of the meeting. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

4. **Minutes of Previous meeting** (Pages 1 - 6)

To approve the minutes of the meeting held on 29th March 2011.

Contact: Paul Mountford, Democratic Services
Tel: 01270 686472
E-Mail: paul.mountford@cheshireeast.gov.uk

5. **Appointment of Appeals Sub-Committee** (Pages 7 - 10)

To consider proposed interim arrangements for considering appeals through the appointment of an Appeals Sub-Committee.

6. **Annual Audit Fees 2011/2012** (Pages 11 - 16)

To consider a report on the Audit Commission's Annual Audit fees for 2011/12.

7. **Progress Report - Audit 2010-11** (Pages 17 - 32)

To report progress to date against the 2010-11 Audit Plan.

8. **Draft Statement of Accounts and Annual Governance Statement 2010-11 - Approval Process** (Pages 33 - 36)

To update Members on the process and timetable for the approval of the 2010-11 Statement of Accounts and Annual Governance Statement.

9. **Internal Audit Annual Report 2010/11** (Pages 37 - 82)

To provide the Committee with an opinion on the overall adequacy and effectiveness of the Council's control environment for 2010/11.

10. **Risk Management Policy Review** (Pages 83 - 106)

To enable the Committee to consider and comment on the updated Risk Management Policy prior to the policy being submitted to Cabinet for approval.

11. **Risk Management Update Report** (Pages 107 - 132)

To consider and review an update report on risk management.

12. **Business Continuity Update** (Pages 133 - 144)

To consider a report on the actions in place to ensure that the Council is prepared to deliver key functions in an emergency.

13. **Whistleblowing Policy** (Pages 145 - 156)

To consider a report advising the Committee on the content of the revised Whistleblowing Policy.

14. **Anti-Fraud and Corruption Arrangements** (Pages 157 - 162)

To consider the outcome of a review of anti-fraud and corruption arrangements.

15. **Work Plan** (Pages 163 - 174)

To consider the contents of the Work Plan and determine any required amendments.

(There are no Part 2 items)